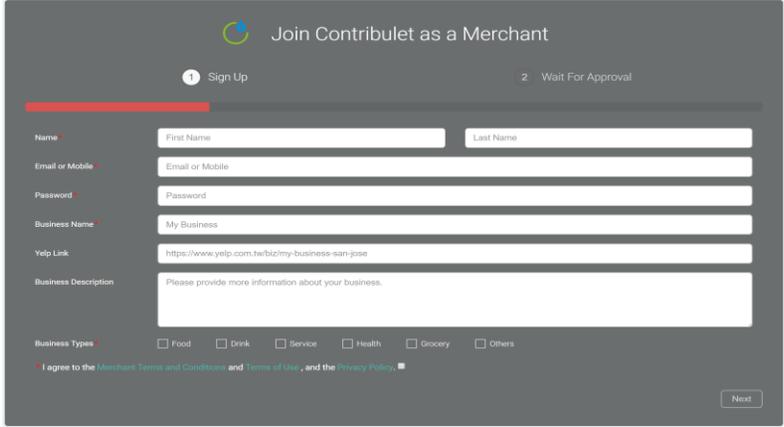# Installing the Contribulet Application on Clover POS Systems

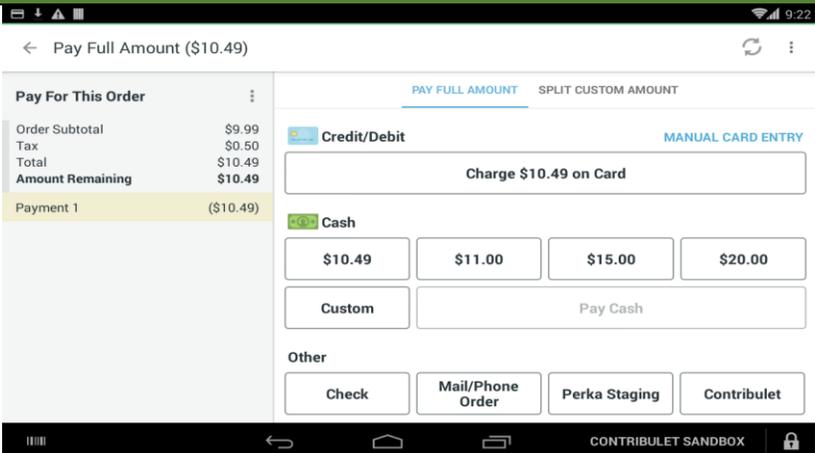| #	Step	Screen
1	Before starting, make sure you've registered your business on Contribulet - https://admin.contribulet.com/#/enroll/merchant/wizard	
2	Access the Clover App Market and search on "Contribulet" on each Clover Device.	
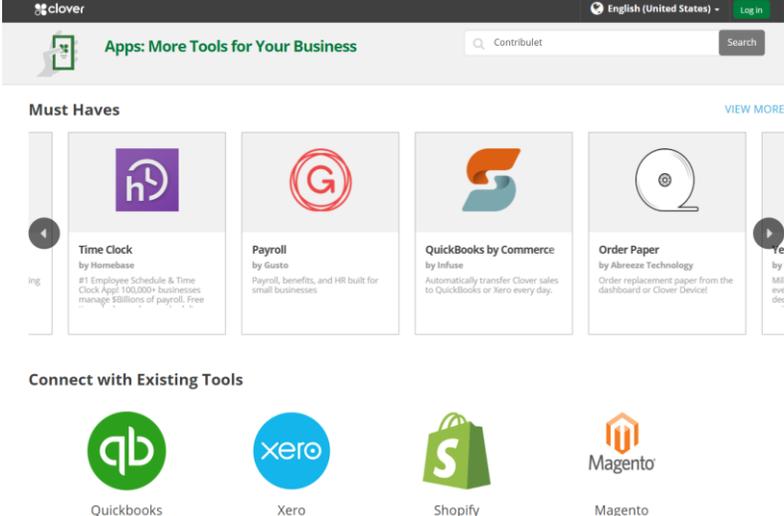
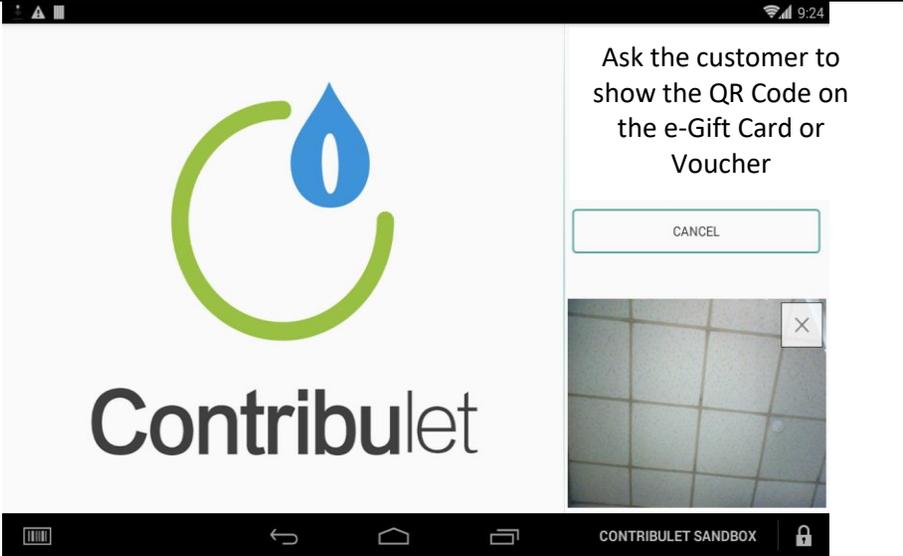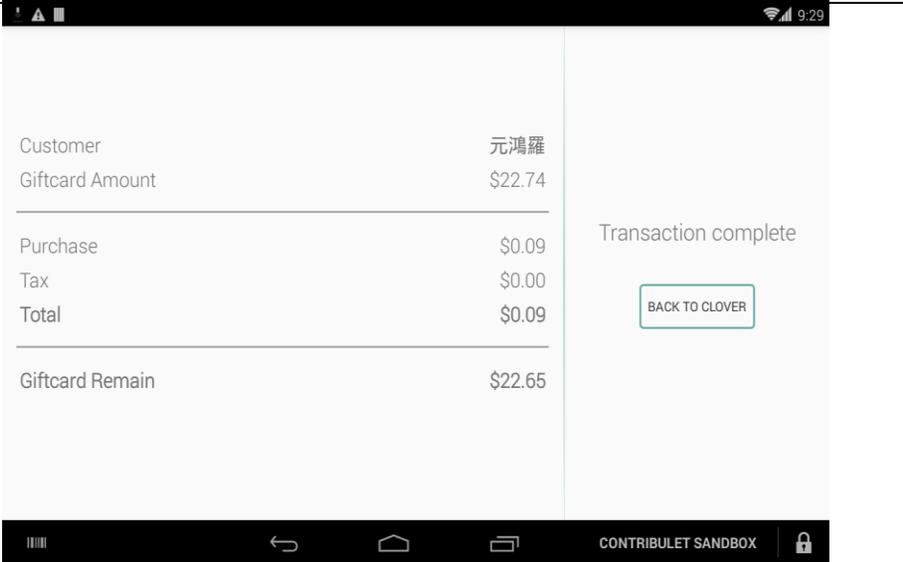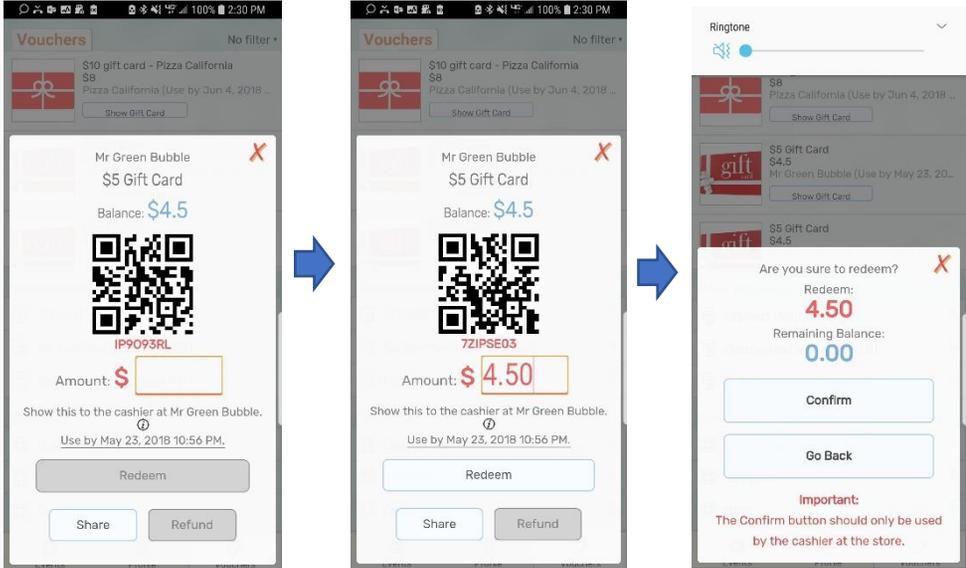| #	Step	Screen
3	Install the Contribulet App on each Clover Device.	
4	If prompted, sign-in on your Clover workstation using your Clover password	
5	Login using the same login credentials (login and password) you used to register your business on the Contribulet Platform.	

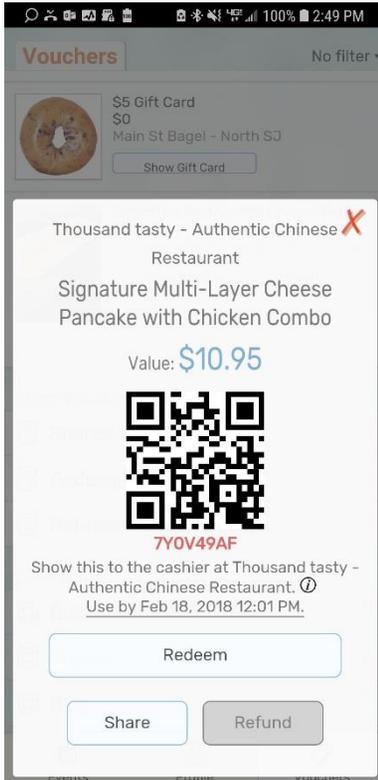| #	Step	Screen
6	Select your Business from the pull-down menu on each Clover Device. After selecting your business, exit this screen to start using the "Contribulet" as a payment option (e-Gift Card). **Note:** You must open the Contribulet App, login, and select your Business on each Clover Device to have Contribulet appear as a payment option.	
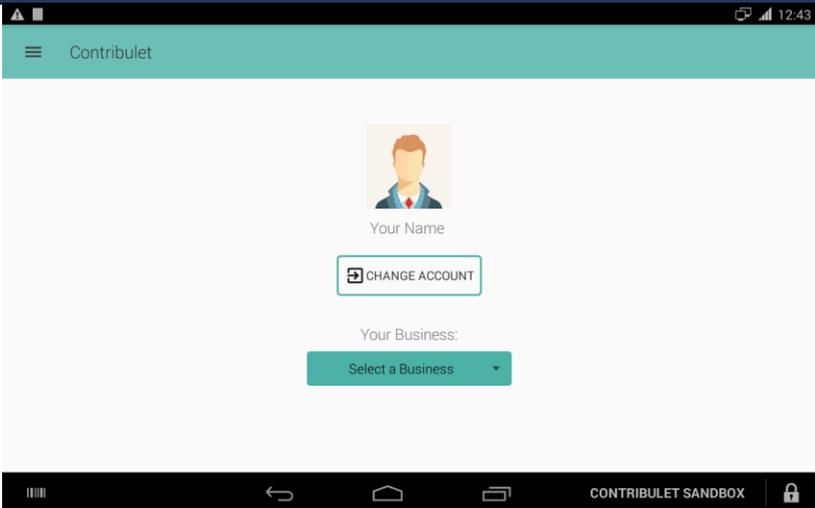
Redeeming e-Gift Cards and Vouchers on Clover

#	Step	Screen
1	Access the Clover Register Page and select "Contribulet" under "Other"	

#	Step	Screen
2	Ask the customer to show you their e-Gift Card or Voucher on their phone or tablet. Scan the QR Code.	
3	You'll see the confirmation screen when the transaction has been successfully completed.	

Q & A

#	Question	Answer
1	What happens if the e-Gift Card transaction fails on Clover – it doesn't go through?	You can manually redeem the e-Gift Card on the customer's phone. 1. Fill in the amount of the purchase on the customer's e-Gift Card. 2. Then click on the Redeem Button. 3. In the following screen, click on the Confirm button.

#	Question	Answer
2	What happens if the Voucher transaction fails on Clover – it doesn't go through?	You can manually redeem the Voucher on the customer's phone. 1. With the Voucher displayed on the customer's phone, click on the Redeem Button. 2. In the following screen, click on the Confirm button.

#	Question	Answer
3	What happens if the customer has insufficient funds on his/her Contribulet e-Gift Card?	Let the customer know that he/she can add money to their e-Gift Card as all Contribulet e-Gift Cards are reloadable (Vouchers are not reloadable).
4	What happens if there is no internet connection?	If there is no internet connection, customers will not be able to display their e-Gift Card or Voucher. If the internet connection issue is with the Clover POS system, you can manually redeem e-Gift Cards or Vouchers on the customers' phones per Questions 1 & 2 above.